

Camden Clinical Commissioning Group
Governing Body Meeting
16 January 2019



Report Title	Procurement Committee Report	Date of report 20 December 2018	Agenda Item
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Acting Lead Director / Manager	Meena Mahil Integrated Care Programme Director, Camden CCG	Tel/Email	m.mahil@nhs.net
GB Member Sponsor	Baroness Glenys Thornton		
Report Author	Kofo Abayomi, Board Secretary	Tel/Email	Kofo.abayomi@nhs.net
Report Summary	A summary report of the meeting on 5 December 2018		
Recommendation	The Governing Body is asked to note the report.		

Identified Risks and Risk Management Actions	Any major risks are highlighted as part of this report.
Conflicts of Interest	All conflicts of interest are dealt with in accordance with the CCG policy on Conflicts of Interest.
Resource Implications	Not Applicable
Engagement	This summary report is shared with the Camden Public and Patient Engagement Group.
Equality Impact Analysis	There are no equality impacts arising from this work

Report History and Key Decisions	The Procurement Committee reports to each Governing Body Meeting.
Next Steps	The Committee will continue to meet as planned
Appendices	None

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Name of committee: Procurement Committee

Date of meeting: 5 December 2018

Item discussed

- GP Direct Access Diagnostic Imaging Service

GP Direct Access Diagnostic Imaging Service

The Committee considered the procurement process as the Lead Commissioner subject to each NCL CCG agreeing to the required financial envelopes required to support the procurement.

The Committee requested additional information as follows:

1. Written confirmation that a business case has been approved by the relevant CCG committees. Including:
 - a. Which CCG committees have approved the financial envelopes and do they correspond with procurement requirements of projected spend
 - b. What date was the spend approved on
2. More clarity on what procurement options were considered and why a competitive tender option was selected
3. What the procurement timelines are including when a single tender waiver will be issued (and the length of the waiver).

The committee will then be asked to make the following virtual decision: **Approve the proposed procurement process.**

It was agreed that the team will then need to bring this item back to the procurement committee to approve the procurement documents (e.g. tender document, evaluation panel, etc). This step needs to be completed **before the team issues the procurement.**

The committee also considered the governance process and further requested that :

- **Management of conflicts of interest-** How conflicts of interest will be managed through:
 - The development and approval of the business case; and
 - Through the procurement process;
- **Single Tender Waiver-** The team is to ensure that the Accountable Officer and Chief Finance Officer are happy to approve this length of contract extension;
- **Equality Impact Assessment-** The team is to ensure that an EQI has been undertaken on the procurement route/process.

Issues for the Governing Body

None.

Decisions for the Governing Body

None

CPPEG Member Comments:

Eli Collis “Comments to be added following the meeting”.