

<b>Camden Patient and Public Engagement Group (CPPEG) Operational meeting Monday 13 March 2017</b>
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<b>Report title</b>	<b>Local Care Delivery Board Report for the Camden Patient and Public Engagement Group (CPPEG) Operational Meeting</b>	Report Date: 13 March 2017
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<b>Chair</b>	Caz Sayer (Chair Camden CCG)	
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<b>Report author</b>	Sophie Whitehead (Transformation programme Manager)	
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<b>Report summary</b>	This paper presents a summary of the meetings of the Local Care Delivery Board (was Strategic Board) held on 22 <sup>nd</sup> February 2017	
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<b>Recommendation</b>		
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<b>Strategic objectives links</b>	<ul style="list-style-type: none"> <li>•Commission the delivery of NHS constitutional rights and pledges</li> <li>•Improve the quality and safety of commissioned services</li> <li>•Improve health outcomes, address inequalities and achieve parity of esteem</li> <li>•Integrate and enable local services to deliver the right care in the right setting</li> <li>•Work jointly with the people of Camden to shape the services they receive</li> <li>•Involve member practices and commissioning partners in key commissioning decisions</li> <li>•Maintain financial stability and ensure sustainability through robust planning and commissioning of value for money services</li> <li>•Build a high performing organisation that attracts, develops and retains a skilled and motivated workforce.</li> </ul>
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<b>CPPEG Representative comments</b>	<p><b>Saloni Thakrar:</b> The Governance Framework and Terms of Reference did not originally include a lay member representative or a CPPEG member. This was raised and acknowledged in the meeting. CPPEG member representation will be included going forward.</p> <p>Primary care representation were absent from the meeting, and representatives from the Federation weren't present at this occasion due to a misunderstanding around organising of diaries. This was concerning, because the delivery of the local care strategy needs to be driven from the bottom-up in order to be successful. The Chair acknowledged this, and the group is working to a better arrangement.</p> <p>The Board needs to accurately represent the workforce who will be delivering local care (e.g. nursing, practice managers, non-clinical practice</p>
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	<p>staff) – to all be involved in this conversation, if this is to translate into action on the ground. In particular as it has moved from a strategic to a delivery phase.</p>
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## Summary of the Camden Local Care delivery Board meeting held on 22<sup>nd</sup> February 2017

### Items of Business:

1. Local Care Implementation Plan  
 Dr Lance Saker (Governing Body Vice Chair, lead for Local Care Strategy) presented on the implementation plan for the local care strategy, which sets out the areas of work for 2017/18.
  1. The identified issues that needed to be addressed.
  2. The main workstream initiatives to effect service change in 2017/18
  3. The proposed operational arrangements.
  4. The role of the Engine Room and
  5. The relationship to the Sustainability and Transformation Plan (STP) workstreams
 Full presentation can will be disseminated to CPPEG and PPG members via the PPG newsletter in due course.
2. Towards Accountable Care – Hosting Arrangement Update and Next Steps  
 Susan Achmatowicz confirmed that the CCG’s Governing Body had approved the proposal to carry out certain functions as the host organisation for the Local Care Transformation Unit (or “Engine Room”) as set out in the proposed Memorandum of Understanding. The Transformation Unit is a central resource dedicated to the delivering the transformation work as set out in the local care strategy. The CCG had offered initial resource to support the unit and host the team, although any partner was able to take on the hosting arrangement in future.
3. Governance Arrangements – Proposal to appoint an interim Independent Chair  
 The Chair introduced the paper which proposed to appoint Robin Douglas as an interim Independent Chair of the Local Care Delivery Board based on his knowledge of the national Pioneer programme, his professional ability and his availability within existing resource commitments.
4. Terms of Reference and Membership of the Delivery Board  
 Members received a paper which set out the draft terms of reference and governance structure for the Local Care Delivery Board. Partners were invited to think about the governance structures in their organisations and to provide comments on the proposed terms of reference prior to the first meeting of the Delivery Board on 16 March
5. Feedback from Rapid Team Results Event  
 Susan Achmatowicz shared some slides from the Rapid Team Results event with Mark Samuel on 9 and 10 February. Thirty participants from across the Camden Local Care Partnership, worked together over the course of two days to describe their vision of success and the success factors required to achieve transformation. Topics included breaking down

barriers between different professions and organisations and how to better share and use data to inform decision making.

**Decisions made:**

The Local Care Strategic Board agreed to approve:

1. The Year 1 Implementation Plan as the initial focus for implementing the Local Care Strategy and to be refined once business plans are agreed.
2. The following next steps to mobilise the plan:
  - Each of the local care initiatives to be scoped and over the next 8 weeks business cases developed to outline the precise nature of the work and the associated benefits and outcomes to be achieved.
  - Multi-agency initiative groups will be established to involve key stakeholders in these developments and leadership of these will be shared across the partnership to maximize the use of our shared resources.
  - An outcomes framework will be developed and presented at the April Local Care Delivery Board which relates to the key success factors for each initiative.
3. Three Way of Working groups will be mobilised following the Rapid Team Results training to support partnership working and ensure impact is secured on the key areas of work identified
4. The Local Care Strategic Board agreed to approve Robin Douglas as an interim Independent Chair for the Local Care Delivery Board.